

SAINT ANTHONY OF PADUA CEMETERY RULES AND REGULATIONS

In order to maintain the sanctity and proper condition of Saint Anthony of Padua Cemetery, the following Rules and Regulations have been adopted. All activities within the Cemetery shall be subject to these Rules and Regulations and such amendments and additions thereto as shall be adopted by the Cemetery Management from time to time.

I. CEMETERY LOCATION

1. **Saint Anthony of Padua Cemetery**, Hendricks Street and Fairview Avenue, Ambler, PA 19002

II. DEFINITIONS

1. **“Application for Burial Permit”** means either the presentation of the Affidavit of Ownership or the Affidavit of Authority, as prescribed by the Cemetery Management and signed by the Original Certificate Holder or the rightful heir of the Original Certificate Holder, respectively, attesting to the authority of the individual to direct an Interment in a Lot. The presentation of the Burial Privileges Certificate by the Original Certificate Holder will also be accepted.
2. **“Burial Privileges”** means the exclusive privilege subject in every case to these Rules and Regulations, and the canons, teachings and tenets of the Roman Catholic Church, and applicable civil law, (i) to be Interred in a Lot, (ii) to direct the Interments of others in a Lot, and (iii) to direct the Memorialization for a Lot.
3. **“Burial Privileges Certificate”** means the certificate, which when validly issued by Saint Anthony of Padua Parish entitles the Certificate Holder to the Burial Privileges in the Lot designated on the Certificate. The Burial Privileges Certificate is sometimes informally referred to as the “deed”.
4. **“Cemetery”** refers to Saint Anthony of Padua Cemetery.
5. **“Cemetery Management”** means Saint Anthony of Padua Parish, and their duly authorized officers, agents, and representatives.
6. **“Certificate Holder”** means the individual or husband and wife whose name or names appear in the Burial Privileges Certificate and the heirs or lawful and proper assignees of such Certificate Holder, provided that the transfer or assignment of any Burial Privileges by any Certificate Holder shall be subject to these Rules and Regulations, the canons, teachings, and tenets of the Roman Catholic Church, and applicable civil law. When there is more than one heir or lawful assignee of Burial Privileges, the term “Certificate Holder” shall mean and refer to all or each of such lawful heirs or assignees, as the context may require. The Certificate Holder is sometimes informally referred to as the “lot owner” or “deed holder”.
7. **“Grave” and “Graves”** means a space within a Lot used, or intended for use, for the interment of human remains.
8. **“Interment” “Interments” and “Interred”** means any interment of human remains in the Cemetery, including, without limitation, an in-ground burial, an entombment, and

an inurnment.

9. **"Lot"** means one or more adjoining Graves as designated on a Burial Privileges Certificate.

10. **"Marker"** means a Memorial that is a single piece of granite, stone, or bronze plaque installed flush with the terrain of the lot.

11. **"Memorial"** means either a Monument, Niche front, or any other installation on a Lot that is intended to identify the location of remains Interred within a Lot.

12. **"Memorialization" and "Memorialized"** means any names, dates, inscriptions, epitaphs, words, symbols, and depictions attached, carved, or engraved on a Memorial.

13. **"Monument"** means a Memorial that is a Marker, slant monument, or an upright monument.

14. **"Niche" or "Niches"** means a space or spaces within a Monument used, or intended for use, for the above-ground inurnment of cremated remains.

15. **"Rules and Regulations"** means and refers to these Rules and Regulations, as the same may hereafter be amended and such amendments and additions thereto as shall be adopted by Cemetery Management from time to time, together with any appendices now or hereafter adopted by and applicable to the Cemetery.

III. USE OF THE CEMETERY

1. Visiting Hours: The visiting hours for the Cemetery are 8:00 A.M. to Dusk. Cemetery Management reserves the right to open and close the Cemetery at such other times as it, in its sole discretion, shall deem advisable for the protection of property or the safety of visitors.

2. Visitors: Visitors within the Cemetery shall use only the parking lot, rear driveway, and center walk, unless it is necessary to walk on the grass to gain access to a Lot. Cemetery Management expressly disclaims liability for any injuries sustained by anyone violating this rule.

3. Children: Children under fifteen years of age are not permitted within the Cemetery unless accompanied and supervised by a parent or other responsible adult.

4. Animals: No animals are permitted in the Cemetery, except for guide dogs assisting visually impaired visitors.

5. Lawns: Lawns shall not be disturbed for any purpose except under the direct supervision of Cemetery Management. Planting of trees, shrubs, and plants is forbidden. All lot enclosures of any kind are prohibited.

6. Ornaments and Flower Vases: Cemetery Management reserves the right to regulate the method of decorations of Lots so that uniform and proper appearances may be maintained. Wooden decorations and objects, foot stones, iron furniture, arbors, concrete urns, pedestals, images, boxes, shells, stones, pebbles, toys, metal designs, glass ornaments, containers, vases, jars, and any other article deemed objectionable by Cemetery Management will be removed without notice. Any decoration that can hold water is expressly forbidden and will be removed without notice. The Cemetery is under no obligation to maintain any ornament, flower, or other article that is placed on a Grave and will not be responsible for replacing or repairing any such items or any

floral arrangement or other personal property left on a Grave.

7. Trees and Shrubbery: Cemetery Management reserves the exclusive right to remove or prune any trees or shrubbery planted in the Cemetery, as Cemetery Management deems necessary or desirable to maintain the appearance of the Cemetery.

8. Plants, Flowers, and Wreaths: Potted plants, cut flowers, and wreaths are permitted to be placed on a Grave but in no case may the lawn be disturbed by planting flowers or shrubs. Potted plants, cut flowers, wreaths, and any other ornament or decoration not affixed to a Monument will be removed by Cemetery Management in the ordinary course of the cemetery maintenance as set forth in the removal schedules promulgated by the Cemetery.

9. Motor Vehicles: All persons driving on Saint Anthony of Padua Parish property will be held responsible for any damage caused by them. Automobiles, funeral cars, and trucks must be kept under control at all times. Visitors shall not park or leave any motor vehicle at such location or in such position as to prevent any other vehicle from passing, and if so parked or left, Cemetery Management may remove such vehicle.

10. Bicycles and Motorcycles: Cemetery Management reserves the right to refuse admission to bicycles or motorcycles.

11. Photographs: Photographs or other representations of an interred decedent are permitted only when permanently affixed to a Memorial and needs no special care, and then only if the photo or representation is in no way offensive.

12. Emblems: Emblems may be permitted only when permanently affixed to a Memorial and needs no special care, and then only if the emblem is of an organization that has as its primary sponsor the Roman Catholic Church and provided that the Memorial is Memorialized with a Christian symbol in the most prominent position on the Memorial. In the case of a U.S. Military veteran, an official emblem of the branch of service is permitted. Occupational emblems may be permitted if, in the opinion of Cemetery Management, the emblem is not offensive and represents an organization universally recognized for its socially acceptable activities. **Logos are not permitted.** All Monuments and memorialization is subject to approval by Cemetery Management.

IV. CONDUCT IN THE CEMETERY

1. Loitering or any boisterous demonstrations within the Cemetery are prohibited.

2. Throwing or otherwise depositing trash in any part of the cemetery grounds is prohibited.

3. Picnicking or partaking of any refreshment by visitors within the Cemetery is prohibited.

4. No visitor is permitted to pick or otherwise remove plants and flowers, injure or cut any tree placed by the Cemetery for the general appearance of the grounds.

5. No one shall be permitted to sell flowers, plants, or any other article or item, or to solicit the sale of any commodity whatsoever within the Cemetery without the prior written permission of Cemetery Management.

6. No signs, notices, or advertising of any kind shall be permitted within the Cemetery,

except those placed by Cemetery Management.

7. Cemetery Management reserves the right to forbid and prevent any assemblages which are deemed improper.

8. Cemetery Management reserves the right to exclude any and all persons violating the above standards of conduct and prosecute those damaging any Cemetery property.

V. INTERMENT/DISINTERMENT/INURNMENT/ENTOMBMENT PROCEDURES

1. Required Notice: Notice at least 96 hours in advance of an Interment must be given to the Cemetery. This notice may take the form of a telephone notification but must be followed by the submission of a completed Application for Burial Permit. The Cemetery shall not be held liable for any errors resulting from Interment instructions given over the telephone. No Interments will be made on Sundays, Holidays, Weekdays after 3:00 P.M., or Saturdays after 2:30 P.M.

2. Application for Burial Permit: The Application for Burial Permit must be executed by the Certificate Holder and submitted to Cemetery Management for the Interment to be permitted.

3. Fees and Charges: All Interments shall be subject to the prior payment of such fees and charges as shall be published from time to time by Cemetery Management. Payment of the appropriate fees to the Cemetery in accordance with the Cemetery's then current fee schedule shall be made at the time of the Interment, unless payment arrangements satisfactory to Cemetery Management have been previously made with the Funeral Director overseeing the Interment.

4. Direction: All funeral processions and other activities within the Cemetery shall be subject to the direction of Cemetery Management. Cemetery Management shall have the right to designate the hour and manner in which all Interments will be scheduled.

5. Governmental Permits: A burial permit as required by the local government or public authority having jurisdiction, must be presented to Cemetery Management before a grave is opened and an Interment is permitted and commenced. Cemetery Management shall not be liable for the burial permit or responsible for the accuracy of any of the data contained in such permit.

6. Grave Layout: Double depth burials are permitted in the Cemetery only if the location and conditions safely permit.

7. Vaults: Burial vaults must be delivered and installed into the respective graves and must not be left at any other Cemetery location. Funeral Directors must inform the vault supplier of the grave location.

8. Closed Caskets: Caskets shall not be opened at any time within the Cemetery without the express permission (and in the presence) of Cemetery Management.

9. Delays: If for any reason the Grave for a proposed Interment cannot be opened, Cemetery Management may require a delay in the funeral. Cemetery Management will communicate any such situation promptly to the Funeral Director. Cemetery Management will use diligent efforts to resolve any delay or error in any Interment as it deems best and proper under the circumstances and shall not be liable in damages for any such delay or error.

10. Chapel Tents: The Cemetery reserves the right to dispense with the use of a chapel tent during windy or other unusual conditions where Cemetery Management decides that such weather or conditions are hazardous to the family, funeral attendees and Cemetery Management.

11. Disinterments: Disinterments will be permitted by Cemetery Management only with the full and proper authorization and consent of the Certificate Holder, the next of kin of the decedent and appropriate governmental authorities. In no event shall Cemetery Management authorize a disinterment without the consent of all such persons and authorities. Cemetery Management reserves the right to refuse to permit any disinterment. Cemetery Management shall not be liable for any damage to any casket or burial case in connection with any disinterment. Cemetery Management shall have the right to designate the date, hour, and manner in which disinterments may occur. All disinterments shall be subject to the prior payment of such charges as shall be fixed by Cemetery Management.

12. Flower Deliveries: Any flowers placed or arranged at the Grave shall be subject to these Rules and Regulations, and any additional regulations promulgated by Cemetery Management in which the Interment is proposed to occur. Flowers must be delivered in sufficient time before the arrival of a funeral procession.

13. No scattering: In accordance with the canons, teachings, and tenets of the Roman Catholic Church, the scattering of cremated remains is not considered reverent and dignified and is expressly forbidden.

VI. CORRECTION OF ERRORS

Cemetery Management reserves the right to correct errors made in the sale of any Burial Privileges, including any errors in any description of any Lot. Cemetery Management may either cancel such transfer and substitute in lieu thereof other Burial Privileges or in their discretion may refund any monies paid for any Burial Privileges.

VII. INSTRUCTIONS TO CERTIFICATE HOLDERS

1. The Certificate Holder arranging an interment should visit the Cemetery to confirm the location of the Grave, and bring any relevant documentation that they might possess. Cemetery Management will aid in making arrangements for the purchase of Burial Privileges and/or Interment arrangements, upon request, and upon availability.

2. Upon availability, Cemetery Management reserves the right to specify the terms upon which Burial Privileges may be purchased, and to determine the number of Interments that can be made in a lot.

3. Upon availability, if the prospective purchaser of the Burial Privileges fails to carry out the terms of the purchase agreement, Cemetery Management may declare the agreement cancelled and all rights of the purchaser forfeited.

4. If the Burial Privilege Certificate has been lost or mislaid, an affidavit sworn to before a Notary Public must be presented in which the person claiming to be the Certificate Holder must identify himself or herself, establish his or her rights to the Burial Privileges and state no other person has Burial Privileges with respect to the Lot.

5. A replacement Burial Privilege Certificate may be issued upon the presentation of the appropriate affidavit. A document fee is charged for the replacement Burial Privilege Certificate. Cemetery Management reserves the right to set document fees.

6. Burial Privileges are for the use of the Certificate Holder and the Certificate Holder's family members, subject to these Rules and Regulations and not for resale or profit. A person, not a member of the Certificate Holder's family may be interred in a Lot, only upon the express written request of the Certificate Holder. In no case shall a Certificate Holder have any right to sell, transfer, exchange, or in any manner dispose of the Burial Privilege Certificate or Burial Privileges without the written permission of Cemetery Management.

7. In the event of death of a Certificate Holder, any and all privileges of the Certificate Holder shall pass to the Certificate Holder's family in the following manner:

a. The surviving spouse of the Certificate Holder of Burial Privileges for any Lot containing more than one Interment space has a vested right of Interment of his or her remains in the Lot. Next are the children of the Certificate Holder and the descendants of any deceased child of the Certificate Holder. Finally, if there is no surviving spouse or children of the Certificate Holder, then the other heirs of the Certificate Holder in the order prescribed by the intestate laws of the state in which the Cemetery is located.

b. In the case of a Certificate Holder that is a husband and wife, upon the death of either, the survivor alone will succeed to all of the Burial Privileges and will be the sole Certificate Holder.

c. A Certificate Holder shall have the right to designate a single family member in a separate written instruction acceptable to Cemetery Management and filed with the Cemetery, who upon the death of the Certificate Holder, shall succeed to the Burial Privileges and be the Certificate Holder. Such written instructions shall be recognized by Cemetery Management and will be followed, if in the sole judgment of Cemetery Management such instructions are definite, reasonable, and practicable, subject however to the vested right of interment of the surviving spouse of a Certificate Holder.

d. If no valid written instructions shall have been accepted by Cemetery Management and filed with the Cemetery, but the Certificate Holder has left instructions in a will, duly admitted to a probate, in a court having jurisdiction thereof, such will shall control, subject, however to the vested right of interment of a surviving spouse, and provided the instructions are not in conflict with the Rules and Regulations then in force, and further provided Cemetery Management is furnished with proof of same.

e. No conveyance or other action on the part of the Certificate Holder, without the written consent or rejoinder of the spouse of the Certificate Holder will divest the spouse of a vested right of Interment, except that a final decree of divorce between them will terminate the vested right of Interment unless otherwise provided in the decree.

8. Markers or Monuments that are not made of granite or another suitable stone are prohibited as permanent placements on a Grave. The Cemetery will allow temporary markings on a new Interment for a period of 90 days following the Interment to allow the family sufficient time to procure a permanent Memorial conforming to the Rules and Regulations. After 90 days the temporary markings will be removed.

VIII. SERVICE CHARGES AND PAYMENTS

1. Cemetery Management shall have the right to fix a charge and time for each Interment, disinterment, or any other service rendered by the Cemetery. All work in connection with such service shall be subject to the determination and supervision of Cemetery Management.
2. A list of fees and charges is available at Saint Anthony of Padua Parish.

IX. RIGHT TO REPLAT AND ALTER

The following rights and privileges are hereby expressly reserved to Cemetery Management to be exercised at any time or from time to time;

- a. To erect buildings, or for any purpose or use connected with, incident to, or convenient for the care of, preservation of, or preparation for Interment, or any other purpose related to the Cemetery.
- b. To resurvey, enlarge, diminish, replat, alter in shape or size, or otherwise to change all or any part or portion of any Lot.
- c. To lay out, establish, close, eliminate, or otherwise modify or change the location of roads, walks, or drives, provided ingress and egress to and from any Lot is preserved.
- d. Easements and right of way over and through all the Lots for the purpose of installing, maintaining, and operating pipe lines, conduits or drains for sprinklers, drainage, electric or communication lines, or for any purpose deemed necessary by Cemetery Management.

X. NO EASEMENTS GRANTED

No easement or other rights are granted to any Certificate Holder in or with respect to any road, drive, or walk within the Cemetery, but such road, drive, or walk may be used during regular Cemetery hours, as a means of access to the Lots within the Cemetery as long as Cemetery Management devotes such road, drive, or walk to that purpose.

XI. GRADING AND IMPROVEMENTS

1. All grading, landscape work and improvements of any kind, and all care of Lots shall be done, and all trees, shrubs, and herbage of any kind shall be planted, trimmed, cut, or removed solely by Cemetery Management.
2. All improvements or alterations of the Lots shall be under the direction of, and subject to the approval of, Cemetery Management. Should any such improvements or alterations be made without their written consent, Cemetery Management reserves the right to remove, alter, or change such improvements or alterations at the expense of the Certificate Holder for such Lot.

XII. OUTSIDE CONTRACTORS

No contractors are permitted to work in the Cemetery unless authorized by Cemetery Management. Cemetery Management reserves to itself the engagement of all outside

contractors who are to do any work whatsoever in the Cemetery. Any contractor engaged by a Certificate Holder must obtain permission to enter the Cemetery from Cemetery Management. This permission will not be unreasonably withheld as long as a detailed description of the work is presented and approved by Cemetery Management. Any work completed contrary to these rules will be removed and the contractors will forfeit their right to work in the Cemetery.

XIII. EMPLOYEES

1. Saint Anthony of Padua Parish employees are not permitted to do any work for Certificate Holders except upon the order of Cemetery Management, but are required to be civil and courteous to all visitors.
2. No money shall be paid to any employee or other person for personal favors, attention, or services. Any Cemetery employee accepting money for such favors shall be subject to termination. The only exception to this rule is made in regard to the gratuities offered to Cemetery workers by Funeral Directors at a funeral.
3. Cemetery Management shall have the right to maintain guards, if in their discretion they deem it necessary, but are under no legal obligation to do so.

XIV. LOSS OR DAMAGE

Cemetery Management disclaims all responsibility for loss or damage from cause beyond their reasonable control, and especially from damage by act of God, the elements, earthquakes, flood, war, common enemy, air raids, invasions, insurrections, riots, order of any military or any civil authority, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, or any cause similar or dissimilar beyond control of Cemetery Management whether the damage be direct or collateral. In the event it becomes necessary to reconstruct or repair such damage in any section or Lot, or any portion or portions thereof in the Cemetery, damaged by such causes, Cemetery Management shall give a ten day written notice of the necessity for such repair to the Certificate Holder. The notice shall be given by depositing the same with the United States Postal Service, addressed to the Certificate Holder at his or her last known address as stated on the books of the Cemetery. In the event the Certificate Holder fails to repair such damage within a reasonable time, Cemetery Management may direct that the repairs be made and charge the expense to the Certificate Holder.

XV. LOT OWNER'S CHANGE OF ADDRESS

It shall be the duty of the Certificate Holder to notify Cemetery Management of any change in his or her home address. Notice sent to the Certificate Holder at the last known address in the Cemetery's records shall be considered sufficient and proper legal notification.

XVI. CARE

Care is to be understood as that care and maintenance of Lots necessitated by natural growth and ordinary wear and the cleaning and maintenance of roadways and walks,

provided that there are sufficient care funds for that purpose. The term "Care" shall in no case mean the maintenance, repair, or replacement of any Memorial placed or erected upon any Lot, nor the planting of flowers or ornamental plants, nor the doing of any special or unusual work in the Cemetery including work caused by impoverishment of the soil or disruption of water supply or facilities, nor does it mean the reconstruction of any Memorial, granite, stone, bronze, or concrete work on any section or Lot, or any portion or portions thereof in the Cemetery injured or damaged by any cause direct or indirect beyond Cemetery Management's reasonable control.

XVII. MEMORIALS AND RULES FOR MEMORIAL WORK

1. Memorial dealers and foundation installers shall abide by all the Rules and Regulations of the Cemetery.
2. Monuments shall not contain any symbol or words deemed objectionable by Cemetery management.
3. Cemetery Management reserves the right at all times to approve and prescribe the kind, size, design, symbolism, craftsmanship, quality, and material of Memorials, inscriptions, Monuments, or Markers placed or to be placed in the Cemetery. All Memorials are subject to the approval of Cemetery Management prior to placement. Acceptance or rejection of Memorials shall be based upon such approval.
4. Cemetery Management also reserves the right to issue under separate cover detailed regulation and instructions pertaining to the kind, size, design, symbolism, craftsmanship, quality, and material of Memorials, inscriptions, Monuments, or Markers to be placed in the Cemetery. Such detailed regulations and instructions and all amendments thereto are hereby made part of these Rules and Regulations.
5. Cemetery Management reserves the right to fix the days and hours when a permit may be obtained and when any Memorial may be delivered to the Cemetery and when foundations may be installed.
6. All Memorial work or placement or removal of any Memorial or foundation work shall be on the written orders of the Certificate Holder, and with the approval of Cemetery Management.
7. Minimum foundation depth is 24 inches. Poured concrete foundations may be replaced with granite or concrete slabs on 6 inch poured concrete piers at a depth of 24 inches. A poured foundation is not required for a flat grass marker or bronze memorial, however the installation must be done with material that will impede sinkage. Cemetery Management reserves the right to approve all foundation installations.
8. Cemetery Management reserves the right to charge for Memorial permits, foundation permits, placements, or removals, and have the right to require that such charge is paid in advance. Cemetery Management also shall have the right to fix and charge a fee for any Memorial left at the Cemetery before a permit has been issued.
9. A detailed plan and design of all Memorials must be submitted to Cemetery Management for approval, and no Memorial shall be erected or placed until checked, approved, and accepted by Cemetery Management. A detailed plan, design, and specifications for a foundation must be submitted to Cemetery Management when such

foundation is to be installed by an approved contractor/ dealer. If the Memorial or foundation does not conform in every detail to the approved design, it shall be the sole responsibility of the contractor/ dealer to correct any errors or deficiencies in workmanship and material.

10. The location and position in which a Memorial or foundation is to be placed or erected on a Lot shall be entirely subject to the approval and under the supervision of Cemetery Management.

11. Independent contractors are required to restore all work areas to the same condition prior to the completion of work. Damage done to lots, walks, drives, trees, shrubs, or other property by independent contractors, dealers or their agents shall be repaired by Cemetery Management and the cost of such repair shall be charged to the independent contractor or dealer.

12. Cemetery Management reserves the right to stop all work of any nature whenever, in their opinion, proper preparations therefor have not been made, or when work is being done in such manner as to endanger life or property, or when there is evidence of misrepresentation, or when any reasonable request on the part of Cemetery Management is disregarded, or when any person employed on the work violates any rules of the Cemetery.

13. While Cemetery Management will exercise due care to protect raised lettering, carving or ornaments on any Memorial or other structure on any Lot, they disclaim responsibility for damage or injury thereto.

14. Cemetery Management reserves the right to correct any error that may be made in the location or placing of a Memorial or foundation in the Cemetery.

15. Should any Memorial become unsightly, dilapidated, or a menace to the safety of persons within the Cemetery, Cemetery Management shall have the right either to correct the condition or to remove the same without notice in either case at the expense of the Certificate Holder.

16. Solicitation within the Cemetery by outside vendors for Memorial sales, the installation of Memorial foundations, or other Memorial work is not permitted.

17. No foundation work or Memorial placement may be performed at times other than during normal Cemetery hours.

18. Cemetery Management reserves the right to temporarily move or reposition any Memorial that it deems necessary to prevent damage or to safely prepare for an Interment in a Grave specific to the Memorial or adjacent thereto. Preparation for an Interment includes but is not limited to the opening and closing of a Grave, tent setup, or dressing of a gravesite. Any such Memorial moved or repositioned as above will be returned to its original location in accordance with the standards set forth by the Cemetery for the placement of Memorials.

XVIII. GENERAL

1. Statements by employees of Saint Anthony of Padua Parish shall not be binding upon Cemetery Management except if such statement coincides with the Rules and Regulations.

2. Cemetery Management reserves the right without notice to make temporary exceptions, suspensions, or modifications in any of these Rules or Regulations when in their judgment the same appear advisable, and such temporary exception, suspension, or modification shall in no way be considered as affecting the general application of such Rules and Regulations.

3. In all matters not specifically covered by these Rules and Regulations, Cemetery Management reserves the right to do anything which, in its judgment, is deemed reasonable under the circumstances, and such decisions shall be binding upon the Certificate Holder and all parties concerned.

4. Cemetery Management reserves the right at any time and from time to time to change, amend, alter, repeal, rescind, or add to these Rules and Regulations or any part thereof, or to adopt any new Rules and Regulations with respect to the Cemetery or anything pertaining thereto.

5. New or changed rules will be posted at Saint Anthony of Padua Parish for a period of thirty days prior to their adoption and such notice shall be considered complete and sufficient announcement of such change.